

**CATHEDRAL OF PRAISE, INC.**

**AGREEMENT FOR FACILITY USE for Weddings/Rehearsals/Related Event(s)**

This agreement by and between Cathedral of Praise, Inc., 3790 Ashley Phosphate Rd., N. Charleston, SC 29418 (the Owner), and \_\_\_\_\_ and \_\_\_\_\_ (bride's & groom's names), hereafter referred to as the "Rentors".

Whereas Cathedral of Praise, Inc. has specific activity rooms and locations on campus available for use on a not-to-interfere basis with church, preschool, and school related activities, and whereas, the Rentors desire to use the \_\_\_\_\_ (specific rooms and areas) for the purpose of  wedding  rehearsal  Related Event(s): \_\_\_\_\_ (check all that apply), and whereby, the Owner has agreed to allow Rentors to use the building for stated use (see Attachment B), provided that the following terms and conditions are met:

IT IS THEREFORE AGREED BY AND BETWEEN THE PARTIES:

Owner hereby agrees to let Rentors use the above described rooms and areas for the use described above on the following dates at the times indicated: \_\_\_\_\_ .

\_\_\_\_\_ (name of Wedding Coordinator) is the contact person for the Owner and \_\_\_\_\_ (name of person) is the contact person for Rentors to coordinate the details of usage.

Owner will configure the above described rooms and areas to accommodate \_\_\_\_\_ people for the event and according to the set-up plan agreed upon with the Wedding Coordinator.

Rentors agree to pay Owner \_\_\_\_\_ (amount) for the use of the designated rooms and areas, according to the attached fee schedule. Further, Rentors agree to forward a deposit of \$300 to confirm and reserve the above dates on the church and school calendar. Rentors agree to pay the balance in full no later than twenty-one (21) days prior to the event. All payments should be made payable to Cathedral of Praise, Inc.

Rentors agree to abide by any rules for the use of the facility that are so attached. Of note, the following rules will be respected by all that enter the facilities.

1. Individuals are not allowed to use tobacco products while inside campus buildings.
2. Neat, clean, and well-groomed appearance will be maintained at all times.
3. Alcoholic beverages and/or illegal drugs are not permitted on the premises.

4. Only service certified animals are permitted in the facilities.
5. Individuals must be aware of and adhere to all federal, state and local laws and ordinances in regard to their presence on or near school grounds (i.e. laws related to sexual offenders).
6. No weapons, including but not limited to firearms and knives, etc., are allowed in the facilities or on the facility grounds.

Rentors agree to hold harmless, indemnify and defend Owner, its employees and agents from and against all claims, demands, suits, damages, judgment of sums of money, losses and expenses, including but not limited to attorney's fees and costs arising out of the use of Owner facility, its entrances and exits and surrounding areas for Rentors' purposes and as further outlined in the terms of this agreement, regardless of whether or not they are caused in part by a party indemnified hereunder.

Rentors agree Owner is not responsible for directing or controlling the Rentors' employees, contracted workers, or volunteers.

Rentors agree to be responsible for preparing for use and returning to the pre-use condition all areas of the facility which Rentor will use, including entrances and exits.

Rentors agree to conduct a visual inspection of the facility, including entrances and exits, prior to any use, and warrants that the building will be used only if it is in safe and non-hazardous condition.

Owner may exercise discretion as to the scheduling, modification, or termination of scheduled event days, if it is deemed in the best interest of the Owner, and may cancel this agreement with written notice.

No types of signage can be attached to room walls without prior consent of the Director. The use of paste, glue, nails, tacks, staples, or any other item that will mar the walls cannot be used in decorating the facility. All signs must be placed on easels. Rentors must receive approval from the Wedding Coordinator for hanging banners. Plans for all directional and information signs for open lobby areas and passageways must be submitted to the Wedding Coordinator for approval. Any approved signage must be on easels and cannot be taped, tacked, or adhered in any fashion in the lobby to the walls. Any type of glue or tape is prohibited.

Rentors are responsible for their own set-up, except for requested table and chair arrangement. Plans for table/chair arrangement must be agreed upon with the Wedding Coordinator.

The Owner is not liable for any injury to, sickness or illness of, or theft from the Rentors, visitors, or other personnel.

A properly executed indemnification and hold-harmless agreement (Attachment A) is attached hereto and made part hereof by reference in its entirety. The obligations under the indemnification and hold-harmless agreement shall be cumulative and supplementary to all other obligations created herein or by any other agreement or by operation of law.

Rentors must provide adequate supervision of all non-Owner personnel on campus as contractors, volunteers, or participants in the event. No childcare is provided for this event by Cathedral of Praise.

A schedule of events must be established and enforced by the wedding coordinator.

Provisions for rooms and facilities to be returned in the same condition as received, clean and ready for use. Charges for damages and excessive cleaning will be assessed to the Rentors.

The Owner reserves the right to refuse the use of any or all of its facilities and to refuse to rent to any group or person(s) whose activities are not in the best interest of the Owner. It is understood that the facility rental does not imply permission to use any other campus facilities. Permission for use of other facilities must be requested and approved. Rentors are responsible for the compliance to these conditions by any outside vendors they may contract with (e.g., caterers, florists, etc.).

Cathedral of Praise, Inc., welcomes the use of its facilities by off-campus groups and organizations. However, Cathedral of Praise, Inc. must also strive to ensure that all events taking place on campus uphold the institutional mission. To that end, the Owner does not permit the use of its facilities for events or by groups which have a purpose contrary to that mission. The Owner also reserves the right to cancel the event at any time.

The undersigned warrant that the signatories below are the authorized agents of the Owner and the Rentors, and that they have the authority to execute this agreement for and on behalf of the Rentors.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Signature- Owner, Position of Owner

\_\_\_\_\_  
Signature – Rentors, Position with Rentors