

ATTACHMENT – B

FACILITY USE RENTAL AGREEMENT

Wedding Name: _____

Date/Time of Rehearsal: _____

Date/Time of Wedding: _____

Date/Time of Related Event(s) if applicable: _____

Number of People Expected: _____

Facility Use Costs:

Total Rental Fee: \$_____

\$300 Deposit due upon signing:

\$_____ Balance due 21 days prior to event (date: _____)

(Note: Charges for damages and excessive cleaning will be charged to Rentors)

Special Conditions Requested:

Director _____ Date: _____

Rentors or Designee _____ Date: _____